

# Program Statement Implementation Policy and Procedures

Phoenix Child Centre has a Program Statement that is consistent with the Ministry's policy statement on programming and pedagogy referred to in "How Does Learning Happen?" and the ELECT (Early Learning for Every Child Today) framework. The Program Statement reflects the view of the child as being competent, capable, curious, and rich in potential. Our Statement focuses on the four foundations which are essential components of Early Learning Environments these consist of belonging, well-being, engagement, and expression. Our Program Statement describes the goals that guide our program for children and approaches that will be implemented in the program.

## Process

- Our program uses pedagogical documentation to demonstrate how the approaches are being implemented into the program. This will provide evidence that the practises described in the Program statement are being implemented when they cannot be observed. Some examples are through learning stories, conversation panels, videos, etc.
- Our daily practises, program plans, and classroom environments are aligned to the Program statement and serves as evidence of implementation.
- It is expected that the approaches used by staff, students, and volunteers for fundamental components of the program be implemented on an on-going basis eg. Interacting with a child in a positive manner.
- The staff are supported and engaged in putting the goals described in the Program statement into practise, through continuous professional learning opportunities, team and centre meetings, performance reviews, and self-reflection. Volunteers and students are supported through workshops and mentoring by staff to implement the goals identified in the Program statement.
- Phoenix Child Centre will ensure that all new employees, students, and volunteers review the Program Statement upon hire or before their placement begins. Additionally, all employees, students, and volunteers will review the Program Statement annually and after any modifications.
- The program, program staff and the environment will be assessed annually by the Supervisor using the Program Statement Monitoring checklist. All records of compliance will be reviewed with staff after completion and stored in a secure location for 3 years.

## Prohibited Practises

Our goal is to help the children achieve a sense of self- discipline by accepting the consequences of their actions.

Phoenix Child Centre does **NOT** permit the following practices:

- a) Any type of corporal punishment
- b) Physical restraint of the child, such as confining the child to a high chair, car seat, stroller or other device for the purposes of discipline or in lieu of supervision, unless the physical restraint is for the purpose of preventing a child from hurting themselves or someone else, and is only used as a last resort and only until the risk of injury is no longer imminent.
- c) Inflicting bodily harm on children, including making children eat or drink against their will.
- d) The locking of exits of the Centre for the purposes of confining a child, or confining the child in an area without adult supervision. Confinement may be used during an emergency as deemed necessary by the emergency policies and procedures.
- e) The use of harsh or degrading measures or threats or use of derogatory language directed at or used in the presence of a child that would humiliate shame or frighten the child or undermine their self-respect, dignity, or self-worth.
- f) Deprive a child of basic needs including food, drink, shelter, sleep, toilet, clothing or bedding.

Staff is consistently monitored with respect to appropriate and positive behaviour guidance strategies.

## Contraventions

Any reports involving the breach of the above prohibited practises are taken seriously and will be dealt with by the Phoenix Child Centre Director. Individuals who violate the prohibited practises and this procedure are subject to disciplinary or corrective action up to and including termination of employment, volunteer or student assignment.

Date	Revision	Effective
April 2018	New Policy (revised)	Immediately

