

## **Health Screening Procedure- Phoenix Child Centre**

In order to help reduce the risk of respiratory infections (including COVID-19), a health screening is an essential first step.

This procedure applies to all employees, students, clients, community members and any other persons engaging in business with Phoenix Child Centre. Prior to entry (entry will be limited) into the centre every person must be screened .

This procedure was developed to assist Phoenix Child Care Centre staff administering health screening for staff and children who enter the centre.

The Health screening area will be at the front of Seneca Hill Public School. Prominent signage will be in and around the area to support appropriate social distancing. Please follow directions as indicated on the signage.

A trained health assessment staff member will greet you at the screening area. Screening staff will be wearing appropriate personal protective equipment (mask, face shield, gloves and gown) to ensure the health and safety of everyone. In addition, screening staff will sanitize their hands prior to donning gloves and gloves will be changed for each child being screened. The screening area will be cleaned and disinfected frequently. A health questionnaire will be completed by every parent on behalf of their child. These will be kept on record at the centre. If you answered “no” to all questions, your child’s temperature will be taken and documented. Children with a temperature reading of 37.8 Celsius and above will not be permitted into the centre. Once your child has been cleaned to enter the daycare, as staff member will escort into the centre.

### **Staff Health Screening Procedure**

For staff, an individual health assessment must start at home. Perform a screen on yourself prior to going to work, if you answer yes to any of the health screening questions (see health screening questionnaire) , do not go to work and contact the centre Director or designate to relate your health assessment results. All staff will complete Health screening training prior to the centre opening to the public. If staff pass the home screening they will be screened again upon arrival to the centre. A questionnaire will be given, if all answers are “no” a temperature

reading will be taken. A reading of 37.8 Celsius and above is considered a febrile reading and you will not be permitted entry into the centre.

## **Child Health Screening Procedure**

Arrival times at the centre will be scheduled by the centre's Director. Parents will be asked to arrive at their scheduled time. Patience will be needed as health screening will take several minutes.

Please approach the health screening area at the front entry doors of the school, maintain a minimum of 2 meters distance between staff conducting the screening and yourself. For your convenience markings will be prominently placed where you should stand until you are called to be screened. Maintain social distancing at all times. Hand sanitizer will be provided at the screening centre. Please sanitize your hands before touching any surfaces or equipment. It is recommended that parents/visitors wear a mask when in the screening area. Only one adult per child will be permitted in the screening area. At this time, parents will not be permitted to accompany their children into the centre and no visitors (unless approved by the Director, such as City or Ministry personnel) will be admitted into the centre to safeguard the health and well being of children and staff.

Once in the screening area, parents will be asked several questions pertaining to the health of their child (see screening questionnaire). If "yes" is answered to any of the questions, admittance to the centre will be denied. It is essential that any child who has not passed the questionnaire see a health care professional, as a doctor's note providing a clean bill of health will be needed for re-entry into the centre. Following the health questionnaire, your child's temperature will be taken, a reading of 37.8 Celsius or above is febrile and admittance into the centre will be denied.

The staff at Phoenix Child Centre appreciate your patience and understanding at this time. Protecting your child and our staff from illness in general and COVID-19 in particular is our priority. As this is a fluid situation and changes to information may occur any new policies and or procedures from Public Health will supersede this policy.